

## IATP Board Meeting Minutes

March 10, 2022

Call to Order: 3:02 pm

Roll Call

Attendees: Megan Simila, John Myers, Amy Christensen, Evelyn Carter, Maurice Pittman, Holly Kimbrell, Hillary O'Brien, Janelle Culley, Arielle Horan, Chewy Garcia

Reports

President – Megan

The Treasurer role would benefit from someone who is really good with details. The President role is a growth role.

Past President – Arielle

Past President will need to put together a nomination committee soon. We will need a Treasurer and President-Elect. Do you know anyone who would be interested? IATP is a good time to start thinking about it.

President Elect – Amy

No real updates. We are getting ready for policy seminar. We are doing great with our Fair Share. We met our goal early. We can certainly still accept those contributions. COE does a great job advocating for us. There will be a spring campaign. Amy will send out details.

Treasurer – Heather

<b>Beginning Balance:</b>	<b>\$ 25,072.27</b>
<b>Policy Seminar Expenses</b>	
	\$ (200.00)
Flight	\$ (911.60)
Flight for pre-con	\$ (944.60)
	\$ (150.00)
	\$ (770.00)
	\$ (51.57)
<b>Misc</b>	
Tax filing fees	\$ (80.00)
Donation	\$ 80.00
Fred Meyers	\$ 33.90
NAEOP	\$ 2,000.00
Amazon	\$ 18.78

<b>IATP Expenses</b>	
Flight for pre-con presenter (Reimbursement Pending)	\$ (187.20)
<b>IATP Income</b>	\$ 1,018.65
These are the deposits send from square through 3/8/2022 - these amounts do not reflect sponsorship vs registration	\$ 679.10
	\$ 1,503.55
	\$ 2,182.65
	\$ 1,406.75
	\$ 1,891.95
	\$ 2,377.75
	\$ 2,061.57
	\$ 1,794.25
	\$ 1,018.65
	\$ 339.55
	\$ 1,066.90
Transfer to scholarship account to open it	\$ (100.00)
<b>Projected Balance</b>	<b>\$ 41,151.30</b>

Other Updates - Megan now is a signer/cardholder on the account - Amy should be also after today. I created letterhead for IATP based on what all the different U.S. Bank branches want from us when we do financial transactions.

I had a moment where I got nervous about our tax filing/non-profit status, so I filed our org taxes this year even though we're only required to do it every other year - because the filing fee wasn't pre-approved, I made a donation to the organization in the amount of the tax filing.

Upcoming expenses - \$10.00 for Policy Seminar related items; per diem for policy seminar

Committee Updates – please keep these to 5 minutes max

Public Relations – Hillary

Factbook is now in the process of being printed.

Alumni Relations – Gloria

Gloria is flying back from WESTOP. No updates at the moment.

Government Relations – Janelle

Janelle went to the Digital Inclusion Summit for help with figuring out the Idaho state initiative. COE initiatives project. Idaho was selected as one of eight states to participate. It was good information and helped Janelle get to know what's happening around the state. Janelle will be sending a write-up to Megan soon.

#### Scholarship – Chewy

Scholarship has been sent out to students and the deadline is coming up on March 18 at midnight MST, 11 pm PST. Thirty-six applicants so far. We will have the scholarship recipients selected by IATP.

#### Endowment – Holly

We are focusing on the Gala Dinner Kickoff. This will be the endowment's launchpad. Happy Hour on Wednesday at the Gas Lantern. 25% of proceeds will be donated to endowment. Contract signed with Jump, at a really good discount. Holly meets Monday to finalize menus. Working on getting donations of beer, wine, and desserts. Volunteers will be needed for the Gala. Pictures and stories of students will be featured by way of AV/Powerpoint presentation during the Gala.

After IATP: Idaho Gives.

#### Membership – Maurice

We are working on the Pre-Con for IATP. We are still doing new employee features for the IATP Newsletter.

#### Student Leadership – Evelyn

There is no new update since last month. Evelyn and Megan are going to do a survey of the dates. The poll will take place at IATP's Business meeting in April.

#### IATP Conference – Nikki

Here are some updates from the Conference Committee -

- 65 registered, with 16 Mental Health, 12 Newcomer & 1 Peer Review pre-con (as of 3/8)
  - Goal is 80...keep them coming!
- Hotel Block sold out...and then added 10 more rooms at partner hotel - check!
- Conference location - check!
- Gala event location - check!
- Keynote speaker - check! (with potentially a couple more coming)
- Concurrent proposals - check!
- Sponsorship system - check!
- All pieces are coming together and it is going to be a busy 6 weeks.
- Questions -
  - Need to make purchases...How do we do it? (use card? get reimbursed?) What is our billing address?
  - People to invite to the Gala?
    - Arielle suggested Paul Amador

- Megan suggested people who may not be as familiar with TRIO
  - There will be a chance to learn about different TRIO programs (agenda for gala has not been finalized)
- Should business meeting be Hybrid? At least give people the chance to listen who are not there in person

#### Unfinished Business

#### New Business

##### Chromebooks Donation

Each state in NAEOP got 5 Chromebooks from Comcast. What do we want to do with them? Could we give them away with the IATP scholarships? Give four away to student winners and the fifth will be given to a staff member who comes to the Business meeting.

##### Board Position Elections

Time to start thinking about nominations.

##### IATP Conference Registration Rates for Students

We can invite students at \$100/student.

New Business request for the Business meeting should be six weeks out from Business meeting. Then the Agenda will come out two weeks out.

Adjourn: 3:56 pm MST