

**IATP Business Meeting Agenda
October 11, 2022**

3:00 PM MST / 2:00 PM PST

Zoom link (if attending IATP Business Meeting remotely):

<https://boisestate.zoom.us/j/95800279975?pwd=YlI5RURxS3kwb3hQQ2k5YW0yNFpSZz09>

Meeting ID: 958 0027 9975

Passcode: 579313

Call to Order: 3:06 PM MST/2:06 PM PST

Roll Call: Ben Blake, Aimee Bozeman, Janelle Culley, Holly Kimbrell, Karina Zavala, Amanda Dormaier, Chewy Garcia, Kayleigh Heater, Elizabeth Jewell, Storm Jansson, Kirsti Beck, Renae Robison, Gayle Otto, Sari Byerly, Reinalyn Echon, Lilian Fonseca, Carissa Harral, McKenna Jones, Jaime Campbell, Renea Midthun, Frances Knight, Mandy Peace, Patrick Rose, TJ Miller, Austyn Richards, Josh Engler, Edwin Subasiz, Amanda Fergusin, Maurice Pittman, Danielle Wylie, Gerado Torres Garcia, Samantha Jimenez Castro, Irma Martinez, Jaime Negrete, Sean Collins, Becky Cochran, Denise Tambasco, Greg Martinez, Traci Birdsell, Scott Clyde, Steven Moldhauer, Val Williamson, Eric Martinez, Janice, Ken Holliday, Megan Simila, Amy Christensen, Hillary O'Brien

Motion to approve Meeting minutes: Becky Cochran moves and Traci Birdsall seconds;
Motion passes

Motion to Approve meeting agenda: Danielle Wylie moves and Greg Martinez seconds;
Motion passes

Reports

Past President: Arielle

- Election Results
 - Storm Jansson, ISU will be new Treasure
 - Janelle Culley, U of I will be new President-elect

President: Megan

- Big Hairy Audacious Goals (BHAGs)
 - Scholarship Endowment- More than when she started, and it's moving forward with a plan.
 - Alumni Database- Started

The Idaho Association of TRIO Professionals was established December 8, 2003, with the purpose to be a catalyst in the state of Idaho for progressive initiatives that promote educational equity, access, and opportunity for traditionally marginalized student populations.

- Policy and Procedure Manual- Is all in one spot now, and has a timeline for each position, and is a living document that is updated.



- First-Generation Summit- Named the “1st Generation Experience and Postsecondary Attainment” Created to get the key players in education together and learn about what the TRIO programs do in Idaho. It’s also to create community collaboration. So far there are 28 RSVP’s

President Elect: Amy

- Fair Share- Idaho has always done great. Last year our goal was 6 and we got 9. This year we have a goal of 7. The \$10 for 10 Month campaign is a great way to help.



This money goes right back into advocacy for the TRIO programs.

- Vision- Every TRIO participant and program in the state of Idaho has the resources and tools needed to achieve their full potential.
 - IATP Mission: To be a catalyst in the state of Idaho for progressive initiatives that promote educational equity, access and opportunity for traditionally marginalized student populations.
 - Presidents Mission:
 - Build a culture of accessible leadership throughout the state for new and legacy TRIO professionals.
 - Continue the move towards consistency and documentation in our policies, training, and ongoing support of membership.
 - Expected Expenses and Revenue
 - Expected Expense are estimated at \$32,025.00
 - Expected Revenue is estimated at \$28,350.00

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- Total Reserves is estimated to be \$16,627.00
- Scholarship Expense is \$1,000
- Estimated revenue from gala and silent auction is estimated at \$2,500 leaving \$19,057 in Reserves.

Motion to approve Budget: Traci moves and Denise Tambasco seconds; motion passes

- President timeline:
 - November: Officer switch over & Postsecondary First Gen Summit
 - December: Monthly IATP Board Meetings Begin (Attendance includes: President, President Elect, Past President, Treasurer, Secretary, Committee Chairs for Government Relations, Public Relations, Alumni, Membership. Scholarships, Annual Conference, Leadership Conference, other membership may receive zoom link if requested 3 business days prior to monthly meeting)
 - January: Attend NAEOP Board of Director Orientation and 3-Day Training, Monthly IATP Board of Directors Meeting, Alumni Application for Policy Seminar Goes Live, Government Relations Data Request for Facebook Goes out, Alumni stories for Facebook request goes out
 - February: IATP New Board Orientation and Strategic Planning 1-day Training, Monthly IATP Board of Directors Meeting, Send out call for Policy Seminar attendees for professionals, consider a workshop to help people who want to go know how to pay for it, Post registration and hotel block for state conference.
 - March: Monthly IATP Board of Directors Meeting, Ensure that all congressional meetings are scheduled
 - April: Monthly IATP Board of Directors Meeting, State Conference
 - May: Monthly IATP Board of Directors Meeting, work with committee chairs to onboard new members from conference and review committee goals
 - June: Brake from monthly IATP Board of Directors Meeting for summer programming
 - July: Monthly IATP Board of Directors Meeting
 - August: Monthly IATP Board of Directors Meeting, attend NAEOP board meeting

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- September: Monthly IATP Board of Directors Meeting, Confirm applicants for open IATP Board positions and send out vote to membership
- October: Welcome new board members at NAEOP!

Treasurer: Heather

- Conference Revenue:
 - 90 Registrations (49 Pre-Con) ~ \$25,000
 - \$5,500 Sponsorships
 - Gala/Auction: \$8848.00
- Item Completed:
 - Filed tax forms
 - Removed past more cardholders
 - Added Current President and President Elect to accounts
 - Opened the scholarship account to separate endowment and scholarship allocations
 - Scholarships Awarded and sent (\$1000.00 & fees)
 - Created letterhead that would satisfy the needs of current financial accounts
 - Created online form for receipt submission and reimbursement requests - to
- Audit from US Bank
 - This spring we had an audit from U.S. Bank
 - Organizations like ours are often fronts for laundering activities
 - All information was submitted to the bank within their timeline
 - Due to issues with COVID related staffing - Corporate offices did not communicate with us or the branch manager to request additional information (which we provided)

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- Accounts were closed without warning (and the local branch manager wasn't notified)
- Heather worked with local Moscow manager - Carissa Orr to resolve the issue which took approximately 3-4 weeks.
- If we move banks we will likely have to go through the same process again.
- Full Fiscal Report located in Presentation
 - Major Expenses Totaled: \$41,293.62
 - Total Revenue: \$44,579.15
 - Total Funds: \$37, 859.80

Secretary: Austyn

- Happy to join the board after taking over for John
- The contact form on the site gets inquiries about TRIO so I send them to the programs website and give them information
- Sari and Austyn had a meeting with Congressman Simpson at ISU 10/11 representing all Idaho TRIO

Committee Updates

Public Relations: Hillary

- Working on the Factbook
- Updating the Website
 - Making it look better
 - ADA Accessibility
- Also been providing Tech Support for conferences

Alumni Relations: Gloria

- Absent
 - Looking for members to join

Government Relations: Janelle

- Gaining members from Boise, and would like more members from around the State.
- Goals
 - Communications to state reps prior to legislative session
 - Legislative summaries and resources to membership

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- Support planning for future IATP First-Generation Summits
- Looking for a new chair as Janelle will be taking over president-elect roles

Scholarship: Chewy

- IATP, Spring 2022
 - 4 Scholarships, \$250 each
 - Chromebooks
- IATP, Spring 2023
 - Amount will be determined at a later date
 - 5 members (one from each IATP institution), but more are welcome
- Goals
 - Continue proper documentation
 - Divide the scholarships equitably amongst all programs
 - Improve efficiency of grading
 - Reduce bias
 - Split reading into categories
- Would love to have new members join

Conference: Maurice

- Pocatello on April 18-20
- Looking for people to help and will be reaching out

Membership: Maurice

- Presented at last year's IATP Conference in Boise, Idaho for the Newcomers PreCon.
- Gathered information on the history of TRIO. What is your TRIO Story and how can that be utilized to further build community?
- Provided IATP Newsletter with New Employee Spotlights.
- Individuals that were interested in Membership Committee wanted to accomplish:
 - A database on new employees
 - Membership endeavors/incentives
 - How can we help other new employees feel welcome
 - Providing collaborative endeavors for new employees
 - Creating group chats as a soundboard for ideas
- The Future? Present at 2023 IATP in beautiful Pocatello Idaho and welcoming our new employees into the TRIO community.
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Endowment: Holly

- Will allow us to give scholarships to our students in perpetuity
- Endowed Scholarship Campaign Launched April 2022
- Goal is \$50,000
- Current balance is approximately \$17,000
- Upcoming Projects
 - IATP conference this spring
 - Idaho Gives
- Corporate donations

Old Business:

New Business:

Student Leadership Conference attendance/scheduling-

- Alternating Youth and Adult conference is what we have been doing
- LCSC Youth this year
 - Was the perfect storm
 - ultimately was canceled due to low participation.
- Is the current model still working?
 - with the rotation
 - what does this look like in the future
- Historical Reason of Student Leadership
 - Started to be more feasible option for the state instead of COE's student leadership
 - It was originally always in Boise so students could get a chance to meet with legislators.
 - Rotation was started to have different campuses have a different speciality such as U of I STEM.
- Obstacles
 - The geography of the state of Idaho makes it a huge obstacle to gather students together.
- Tabled for future discussion
 - Amy to make a task force to look into what the state wants for student leadership

Motion to close the meeting: Traci moves and Steven Moldenhauer seconds; motion passes

Adjourn: 4:31 PM MST/3:31 PM PST

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