

IATP Board Meeting
Thursday, December 10th 2020

AGENDA

Call to Order at 2:02 pm

Roll Call: Arielle Horan, Becky Cochran, Janelle Culley, Evelyn Carter, Heather Maib, Hillary O'Brien, Julia McCormack, Megan Simila

Meeting minutes from 11/12/20 were approved

Reports

President – Arielle

- Email address check-in. Everyone confirmed they were able to log into their Google IATP email accounts.
- Website bios/photos. Arielle asked everyone to send a short bio and photo to Hillary to upload to the IATP website.

Past President – Evelyn

- Received an email from COE requesting updates for current board positions. She will reply.

President Elect – Megan

- Fair Share: Previously, Boise State was not marked as having paid their institutional dues. Heather did some researching and it was determined they were paid up through summer 2021. This will be reflected in the spreadsheets COE sends out, updating the states on their support levels.
- Keep donating to Fair Share!

Treasurer – Heather

- All accounts were transferred over from Ryan. Heather has all materials she needs for this position. Arielle will send her information for the Fred Meyer's contribution program.

Committee Updates

Public Relations – Hillary

- At the committee's last meeting, Discord was discussed; it has text, video, and chat features. Pros and cons were discussed as well as how IATP may be able to utilize it. Discord is free, easy to set up, and has 'channels' which is a type of chat room. The biggest advantage is that it's a little more informal than sending things over the Listserve. Corey wants to set up a NAEOP Discord account so communication channels are easier and occurring more frequently. One challenge may be getting members utilize it, as it may feel intimidating to set up and start. Corey has added the Discord Download to the IATP website. It was suggested that the IATP board test it out prior to sending it out to all IATP members.
- Arielle believes Discord will allow members to speak informally and maybe make new friends.
- Hillary has recommended a launch date of Jan 2021.
- Megan asked if members would need to log in daily to see comments/chats. Hillary recommended to download the Discord app on your cell phone to receive notifications. She'll look into whether it's an option to get email notifications when one has new messages.

Alumni Relations – Julia

- IATP has a Facebook alumni account, which has an exterior role. She'd like to be co-publisher of this account so she can edit things. Committee is looking into additional social media options for TRIO alumni so they're

well informed about upcoming opportunities & conferences. She asked about other resources – maybe a bookmark on the IATP website for alum so they wouldn't have to rely on social media. One committee member is looking into virtual escape rooms for the 2021 conference– this could be a fun activity for alumni.

Government Relations – Janelle

- Results from the IATP Membership Survey: most comments were from veterans or new members.
- Many new members commented that they didn't know enough about IATP to give feedback.
- The committee noticed a common theme: lack of engagement. Many commented that they were too busy to get involved or didn't feel connected. However, lack of engagement did not necessarily mean they were not interested in participating in IATP.
- Some veterans had strong ideas about what IATP should be about. However, the various opinions were not aligned; many members don't have a clear idea of IATP's goals & mission.

Scholarship – (in need of leadership)

Arielle has a request to ISU, for someone to lead this committee. She has asked Maurice to take it on but he has not committed. Megan asked if there was scholarship money to give away in 2021; Heather believes there is, but will check it out. Arielle recommended Heather communicate with Petya and Ryan regarding what has been done in the past.

IATP Conference – (in need of leadership)

Will recruit a conference committee lead after the holidays. Please send Arielle names of anyone who you feel would be a good fit.

Unfinished Business

- Committee needs: Where are documents being saved (Google drive); check your committee's drive and let Arielle know if you have a desk manual, timeline, or other items which would be helpful going forward.
- IATP committee needs: please ask your members how the board can help. Hillary commented that it may be helpful if we have a common drive. She's added all accounts to a shared drive, so everyone has access to the different folders.
- Arielle would like to create a timeline so we have documentation about when committees meet, what things they discuss, important dates, etc. She'll set up a template and send it out to all committee leaders.

New Business

- Board discussed it would be helpful to have an onboarding process for new TRIO staff. Specifically, to develop a 'Supervisor Kit' for directors to pass on to new employees. This would be a simple reference guide to introduce new staff to IATP and know what to expect at their first conference. Board could consider appointing a position (or maybe a team of people) to IATP membership; new members would have a chance to meet with this person, get their questions answered, and be encouraged to participate in IATP events and committees. It was discussed we could offer a pre-con workshop for new members. The IATP president has the ability to organize a special committee to address issues if there seems to be a need. Arielle moved that we organize a committee to dedicated to this topic. She'll send out a request for interest on the Listserve to see if anyone is interested in both the scholarship and membership committees. The motion passed with no abstentions.
- 2021 Conference: will move to Jan 2021 meeting agenda.

Adjourned at 2:48 pm